

National Chung Hsing University

Graduate Institute of Clinical Medicine

Faculty Appointment and Promotion Review Regulations

August 7, 2024 - Approved during the 1st Institute Affairs Meeting of the 113th Academic Year, 1st Semester

September 12, 2024 - Revised during the 2nd Institute Affairs Meeting of the 113th Academic Year, 1st Semester

October 14, 2024 - Revised during the 3rd Institute Affairs Meeting (via communication) of the 113th Academic Year, 1st Semester

December 18, 2024 - Revised during the 4th Institute Affairs Meeting (via communication) of the 113th Academic Year, 1st Semester

Article 1

The Graduate Institute of Clinical Medicine at National Chung Hsing University (hereinafter referred to as "the Institute") establishes these regulations in accordance with Article 7 of the "National Chung Hsing University Faculty Review Committee Organization Guidelines."

Article 2

The appointment of new full-time and adjunct faculty in the Institute must follow the relevant regulations of the university and the College of Medicine. Candidates for faculty appointments must be recommended by the Institute Affairs Meeting and submitted to the Faculty Review Committee for evaluation.

Article 3

Faculty members at all levels in the Institute must meet the qualifications outlined in Article 12 of the "Regulations for Faculty Appointment and Promotion Review in the College of Medicine" to propose promotion cases. Faculty members seeking promotion must prepare and submit their personal materials and works to the convener as required. Evaluations are conducted based on three criteria: teaching performance, research, and service and collaboration. The scoring standards are as follows:

1. **Teaching Performance:** Total score of 30 points, assessed based on courses taught, teaching materials and plans, and student feedback. For promotions from Assistant Professor to Associate Professor or Associate Professor to Professor, each criterion is scored between 5 and 10 points.
2. **Service and Collaboration:** Assessed based on seniority, service participation, student advising, and cooperative attitude. Total score of 20 points, with

seniority scored between 0 and 5 points, service participation between 2 and 5 points, student advising between 2 and 5 points, and cooperative attitude between 2 and 5 points.

3. **Research:** Assessed based on representative works and supporting works, and the candidate's ability to present and respond to research-related inquiries. Total score of 50 points, with representative works scored between 10 and 20 points and supporting works scored between 10 and 30 points.

Article 4

Promotion cases must receive a total score of 70 points or more from at least two-thirds (inclusive) of the attending members to be recommended to the Faculty Review Committee of the College of Medicine.

Article 5

For adjunct faculty seeking promotion, teaching seniority is calculated at half the rate of full-time faculty, while all other criteria are handled in accordance with the standards for full-time faculty.

Article 6

For matters not covered in these regulations, the relevant regulations of the university and the College of Medicine shall apply.

Article 7

These regulations shall take effect upon approval by the Institute Affairs Meeting, the Dean of the College of Medicine, and the Human Resources Office. Amendments shall follow the same procedure.